



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, February 6, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance & Thought

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for January 16, 2024
- b. Meeting Minutes for January 22, 2024
- c. Sales Tax Report for January 2024

7. Discuss with possible action – Order of Election.

8. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss personnel matters – City Administrator

- a. Closed Session: Discuss personnel matters for the city administrator position.
- b. Open Session: Reconvene into open session.

9. Discussion and/or Possible Action on city administrator position.

DISCUSSION / INFORMATION ITEMS

10. Discussion – MFAEMS Quarterly Report

11. Discussion – Eclipse – April 8, 2024

12. Discussion of upcoming Joint Primary Election:

- a. Early Voting Dates: February 20, 2024, through March 1, 2024
- b. Election Date: March 5, 2024

13. Discussion of upcoming May Election deadlines:

- a. Candidate Filing Dates: January 17, 2024, through February 16, 2024
- b. Election Date: May 4, 2024

- c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley, Alderman Terry Nuss and Don Hagans.
- 14. Review Planning and Zoning Commission Recommendations to BOA
- 15. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for February 8, 2024.
- 16. Legislative Updates –
- 17. Drainage Issues –
- 18. Water Storage Tank Project Report
- 19. Review Water System –
 - a. TCEQ Comprehensive Compliance Investigation
 - b. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - c. Maintenance and Operations Issues
 - d. Portable generator connections
 - e. LCRA Drought Stage Changes
 - f. Central Texas Groundwater Conservation District
 - g. Drought Contingency Plan
- 20. Review Solid Waste Services –
- 21. Mayor's Reports
 - a. Codification Project Update
- 22. Aldermen Comments

Next regular meeting – Tuesday February 20, 2024, at 7:00 p.m., Highland Haven Community Center
Special meeting Public Hearing - Wednesday February 28, 2024, at 3:00pm Roscoe Holt City Hall.

Adjournment.

Posted: February 1, 2024

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON THURSDAY, FEBRUARY 1, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).