



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, December 19, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance & Thought

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for December 5, 2023
- b. November 2023 Financials
- c. November 2023 Utility Report
- d. December 2023 Sales Tax Report

DISCUSSION / INFORMATION ITEMS

7. Personnel -

- a. City Administrator

8. Discussion of upcoming May Election deadlines:

- a. Candidate Filing Dates: January 17, 2024, through February 16, 2024
- b. Election Date: May 4, 2024
- c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley, Alderman Terry Nuss and Don Hagans.

9. Review Planning and Zoning Commission Recommendations to BOA

10. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning

b. The next P&Z meeting is scheduled for January 2, 2024, at 3:00pm.

HOME

- 11. Legislative Updates –
- 12. Drainage Issues –
- 13. Water Storage Tank Project Report
- 14. Review Water System –
 - a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - b. Maintenance and Operations Issues
 - c. Portable generator connections
 - d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - e. Drought Contingency Plan
- 15. Review Solid Waste Services –
- 16. Mayor's Reports
 - a. Codification Project Update
- 17. Aldermen Comments

Next regular meeting – Tuesday January 2, 2024, at 7:00 p.m., Highland Haven Community Center

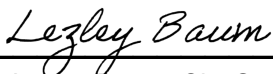
Adjournment.

Posted: December 14, 2023

CERTIFICATION OF POSTING

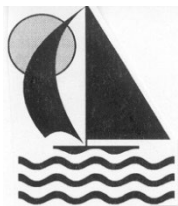
I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THURSDAY, DECEMBER 14, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.





Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, December 5, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	✓ Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	✓ Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	✓ Absent
Aldersperson Terry Smith	✓ Present	<input type="checkbox"/> Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Fire Chief Tim Campbell, Sherry Moore & Judy Kelley.

4. Announcements, Proclamations or Presentations

Fire Chief Tim Campbell - Granite Shoals Fire Department – Eclipse Planning

Chief Campbell gave an overview of the current Emergency Services plans for handling the expected influx of visitors for the April 8th 2024 eclipse.

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No public comments.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Meeting Minutes for November 21, 2023

Motion to approve consent items made by Terry Nuss, seconded by Don Hagans.

Vote 4-0

7. Discussion with Possible Action – Audit Engagement Letter with Neffendorf & Blocker, P.C.

Motion to authorize the Mayor to sign Audit Engagement Letter with Neffendorf & Blocker, P.C made by Don Hagans, seconded by Bruce Roberson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

8. Personnel -

a. City Administrator

9. Discussion of upcoming May Election deadlines:

a. Candidate Filing Dates: January 17, 2024, through February 16, 2024

b. Election Date: May 4, 2024

c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley,

10. Review Planning and Zoning Commission Recommendations to BOA
11. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning
 - b. The next P&Z meeting is scheduled for December 7, 2023, 3pm at City Hall.
12. Legislative Updates –
13. Drainage Issues –
14. Water Storage Tank Project Report
15. Review Water System –
 - a. Maintenance and Operations Issues
 - i. Electrical upgrades.
 - b. Portable generator connections
 - c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - d. Drought Contingency Plan
16. Review Solid Waste Services –
17. Mayor's Reports
 - a. HHPOA Storage
 - b. Codification Project Update
18. Aldermen Comments

Next regular meeting – Tuesday December 19, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to Adjourn made by Terry Smith, seconded by Bruce Robertson.

Vote 4-0

The meeting adjourned at 8:10 pm.

Olan Kelley, Mayor

ATTEST

Lezley Baum, City Secretary

City of Highland Haven

Monthly Financial Report

Fiscal Year
2023-2024

Period Ending
November-23

City of Highland Haven
Combined Balance Sheet
As of November 30, 2023

9:48 AM

12/12/2023

Accrual Basis

	General Fund	Water Fund	Solid Waste	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
100 · Gen Fund - First United	110,120.86	0.00	0.00	110,120.86
106 · Gen Fund - TexPool - Investment	529,364.56	0.00	0.00	529,364.56
203 · CNB Water Operating	0.00	160,468.57	0.00	160,468.57
205 · CNB- HHWS (GO Bond Ser)	0.00	1,530.36	0.00	1,530.36
206 · TexPool - HHWS Investment	0.00	325,226.80	0.00	325,226.80
300 · CNB- HH Solid Waste	0.00	0.00	67,897.25	67,897.25
Total Checking/Savings	639,485.42	487,225.73	67,897.25	1,194,608.40
Accounts Receivable				
1200 · Accounts Receivable	150.00	0.00	0.00	150.00
Total Accounts Receivable	150.00	0.00	0.00	150.00
Total Current Assets	639,635.42	487,225.73	67,897.25	1,194,758.40
Fixed Assets				
15000 · Fixed Assets				
15100 · City Hall Building	44,338.00	0.00	0.00	44,338.00
15101 · City Hall Land	1,155.00	0.00	0.00	1,155.00
15103 · Street & Drainage Improvements	336,767.00	0.00	0.00	336,767.00
15105 · Furniture & Equipment	16,823.52	0.00	0.00	16,823.52
15200 · Highland Haven Water Sys				
15201 · HHWS - Infrastructure	0.00	992,409.00	0.00	992,409.00
15202 · HHWS - Building & Structures	0.00	45,234.00	0.00	45,234.00
15203 · Equipment	0.00	62,768.00	0.00	62,768.00
15205 · HHWS-Land	0.00	20,000.00	0.00	20,000.00
15209 · Intangible Assets	0.00	170,115.00	0.00	170,115.00
Total 15200 · Highland Haven Water Sys	0.00	1,290,526.00	0.00	1,290,526.00
Total 15000 · Fixed Assets	399,083.52	1,290,526.00	0.00	1,689,609.52
16000 · Accumulated Depreciation	-316,484.93	-512,688.00	0.00	-829,172.93
16001 · Accumulated Amortization	0.00	-118,631.00	0.00	-118,631.00
Total Fixed Assets	82,598.59	659,207.00	0.00	741,805.59
TOTAL ASSETS	722,234.01	1,146,432.73	67,897.25	1,936,563.99
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	2,620.21	20,823.35	7,773.78	31,217.34
Total Accounts Payable	2,620.21	20,823.35	7,773.78	31,217.34
Other Current Liabilities				
21000 · Const. Deposits/Permits				
21100 · Clean-up Deposits	18,175.00	0.00	0.00	18,175.00
Total 21000 · Const. Deposits/Permits	18,175.00	0.00	0.00	18,175.00

	General Fund	Water Fund	Solid Waste	TOTAL
24000 · Payroll Liabilities				
24100 · 941 Taxes Payable	4,329.64	0.00	0.00	4,329.64
24200 · TWC - SUI Payable	515.58	0.00	0.00	515.58
Total 24000 · Payroll Liabilities	4,845.22	0.00	0.00	4,845.22
22200 · Bonds Payable - Current	0.00	100,000.00	0.00	100,000.00
22000 · Sales Tax Payable	0.00	0.00	797.08	797.08
Total Other Current Liabilities	23,020.22	100,000.00	797.08	123,817.30
Total Current Liabilities	25,640.43	120,823.35	8,570.86	155,034.64
Long Term Liabilities				
26000 · Long Term Liabilities				
26200 · 2016 HHWS Bond Payable	0.00	415,000.00	0.00	415,000.00
Total 26000 · Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Liabilities	25,640.43	535,823.35	8,570.86	570,034.64
Equity				
39000 · Retained Earnings	718,904.95	597,685.31	61,718.13	1,378,308.39
Net Income	-22,311.37	12,924.07	-2,391.74	-11,779.04
Total Equity	696,593.58	610,609.38	59,326.39	1,366,529.35
TOTAL LIABILITIES & EQUITY	722,234.01	1,146,432.73	67,897.25	1,936,563.99

General Fund
Profit & Loss Budget Performance
 October through November 2023

9:22 AM
 12/13/2023
 Accrual Basis

	<u>Oct - Nov 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
8000 · General Fund Revenue			
8100 · Taxes			
8110 · Property Taxes Collected	22,159.71	30,000.00	293,661.00
8120 · Sales and Use Tax	5,078.98	4,720.00	28,350.00
Total 8100 · Taxes	27,238.69	34,720.00	322,011.00
8200 · Franchise Fees			
8240 · Solid Waste	0.00	860.00	5,150.00
8210 · Cable TV	1,230.79	1,811.00	7,250.00
8220 · Electrical	8,436.39	5,000.00	20,000.00
8230 · Telephone	80.49	61.00	250.00
Total 8200 · Franchise Fees	9,747.67	7,732.00	32,650.00
8300 · Building Permits / Inspections			
8310 · Building Permits	5,260.00	4,830.00	29,000.00
8330 · Inspections	4,325.00	1,670.00	10,000.00
Total 8300 · Building Permits / Inspections	9,585.00	6,500.00	39,000.00
8400 · Other Income			
8410 · ROW - License Agreement	0.00	0.00	500.00
Total 8400 · Other Income	0.00	0.00	500.00
8500 · Charges for Services			
8510 · Lot Mowing Program Fees	0.00	0.00	2,000.00
8520 · Copies, FAX & Phone Usage	0.00	5.00	25.00
8530 · Newsletter Copy Fee	230.86	250.00	250.00
8540 · Newsletter Postage Fee	372.00	350.00	350.00
8550 · Re-Plat & Variances	0.00	170.00	1,050.00
Total 8500 · Charges for Services	602.86	775.00	3,675.00
8600 · Public Safety			
8610 · Child Safety Fund	206.48	0.00	0.00
Total 8600 · Public Safety	206.48	0.00	0.00
8900 · Investment Income			
8910 · Interest Income	4,805.55	670.00	4,000.00
Total 8900 · Investment Income	4,805.55	670.00	4,000.00
Total 8000 · General Fund Revenue	52,186.25	50,397.00	401,836.00
Total Income	52,186.25	50,397.00	401,836.00
Gross Profit	52,186.25	50,397.00	401,836.00
Expense			
60000 · EXPENSES - GENERAL FUND			
61100 · Personnel Services			
61101 · Aministrative Services	3,333.34	14,170.00	85,000.00
61102 · Secretary Salary	8,792.00	8,794.00	52,754.00

	Oct - Nov 23	YTD Budget	Annual Budget
61103 · Acccounting / Utility Coord.	8,412.00	8,412.00	50,472.00
61104 · Building Permit Officer	2,520.00	2,520.00	15,120.00
61105 · Temporary Employee	0.00	479.00	2,862.00
61110 · Payroll Taxes / FICA	1,763.89	2,625.00	15,775.00
61111 · Texas Workforce Commission	0.00	20.00	100.00
61112 · Direct Deposit Fees	14.92	20.00	100.00
61113 · Employee Health Insurance	0.00	2,000.00	12,000.00
Total 61100 · Personnel Services	24,836.15	39,040.00	234,183.00
61200 · Administrative & Office			
61201 · Miscellaneous Office Supplies	294.73	440.00	2,650.00
61202 · Equipment replacement	7,680.00	1,050.00	6,300.00
61203 · Newsletter Copy Charge	48.80	70.00	400.00
61204 · Newsletter Postage	0.00	110.00	650.00
61205 · Printing, Binding, Reproduction	0.00	180.00	1,050.00
61206 · Software	372.95	1,330.00	8,000.00
61207 · Postage	13.57	140.00	850.00
61208 · Public Notice Publication	156.00	350.00	2,100.00
61209 · Variances & Re-plats	0.00	170.00	1,000.00
61210 · Travel Reimbursement	0.00	90.00	550.00
61211 · Schools & Training	0.00	1,080.00	6,500.00
61212 · Recognition & Awards	0.00	40.00	250.00
61213 · Food & Beverage	0.00	40.00	250.00
61214 · Bank Fees	0.00	30.00	150.00
Total 61200 · Administrative & Office	8,566.05	5,120.00	30,700.00
61300 · Street Maintenance & Repair			
61301 · Contract Repair	0.00	880.00	5,250.00
61302 · Material & Supplies	0.00	1,050.00	6,300.00
Total 61300 · Street Maintenance & Repair	0.00	1,930.00	11,550.00
61400 · Maintenance & Repair			
61401 · Equipment Repair & Maintenance	0.00	85.00	525.00
61402 · Buildings / Infastructure	0.00	1,135.00	6,825.00
Total 61400 · Maintenance & Repair	0.00	1,220.00	7,350.00
61500 · Professional Services			
61501 · Judge Expenses	200.00	200.00	1,200.00
61502 · Accountants Fees-Audit	0.00	1,070.00	6,400.00
61503 · Attorneys Fees	1,065.00	880.00	5,250.00
61504 · Ordinance Codification	0.00	700.00	4,200.00
61505 · Burnet County Tax Appraisal Fee	0.00	670.00	4,000.00
61506 · I / T Support	1,392.00	730.00	4,400.00
61508 · Burnet Co Election Fee	0.00	790.00	4,750.00
61509 · Consultant Fees	0.00	350.00	2,100.00
61510 · Website Hosting	102.00	180.00	1,050.00
61511 · Recruitment	0.00	180.00	1,050.00
61520 · Fund Accounting Software	0.00	1,500.00	9,000.00

	Oct - Nov 23	YTD Budget	Annual Budget
Total 61500 · Professional Services	2,759.00	7,250.00	43,400.00
61600 · Utilities			
61601 · Electric	204.04	180.00	1,050.00
61605 · Communications	967.04	1,050.00	6,300.00
Total 61600 · Utilities	1,171.08	1,230.00	7,350.00
61700 · Services & Charges			
61701 · Janitorial Service	50.00	110.00	650.00
61702 · Inspection Fees	1,100.00	880.00	5,250.00
61705 · Contract Mowing	0.00	180.00	1,050.00
61706 · Landscaping	0.00	350.00	2,100.00
61708 · Buoy Maintenance	1,251.40	1,330.00	8,000.00
61709 · Lot Mowing Program Expense	0.00	330.00	2,000.00
61710 · Insurance	4,644.22	4,800.00	4,800.00
61711 · Notary Public Cert.	0.00	375.00	375.00
Total 61700 · Services & Charges	7,045.62	8,355.00	24,225.00
61800 · Membership Fees / Dues			
61804 · CAMPO	0.00	350.00	350.00
61801 · Capcog	50.00	50.00	50.00
61803 · Texas Municipal League	651.00	600.00	600.00
61805 · Texas Municipal Clerks Assoc	125.00	150.00	150.00
Total 61800 · Membership Fees / Dues	826.00	1,150.00	1,150.00
61900 · Public Safety			
61901 · Security Camera	200.00	170.00	1,000.00
61902 · Granite Shoals VFD	21,250.00	21,889.00	87,550.00
61903 · Marble Falls EMS	2,322.20	2,325.00	13,935.00
61904 · Emergency Response Supplies	0.00	80.00	500.00
61905 · Emergency Management Program	0.00	840.00	5,000.00
Total 61900 · Public Safety	23,772.20	25,304.00	107,985.00
62900 · Capital Improvement			
62901 · Community Center Technology	5,521.52		
Total 62900 · Capital Improvement	5,521.52		
Total 60000 · EXPENSES - GENERAL FUND	74,497.62	90,599.00	467,893.00
Total Expense	74,497.62	90,599.00	467,893.00
Net Ordinary Income	-22,311.37	-40,202.00	-66,057.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers			
76010 · Transfers In			
76010.2 · Transfer In - HHWS Fund	0.00	0.00	62,000.00
76010.3 · Transfer In - HHSW Fund	0.00	0.00	15,000.00
Total 76010 · Transfers In	0.00	0.00	77,000.00
Total 76000 · Interfund Transfers	0.00	0.00	77,000.00
Total Other Income	0.00	0.00	77,000.00
Other Expense			

	<u>Oct - Nov 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
76001 · Interfund Transfers.			
76020.4 · Transfer Out - General Fund CIP	0.00	0.00	130,000.00
Total 76001 · Interfund Transfers.	0.00	0.00	130,000.00
Total Other Expense	0.00	0.00	130,000.00
Net Other Income	0.00	0.00	-53,000.00
Net Income	<u>-22,311.37</u>	<u>-40,202.00</u>	<u>-119,057.00</u>

Water Fund
Profit & Loss Budget Performance
 October through November 2023

9:52 AM
 12/12/2023
 Accrual Basis

	Oct - Nov 23	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9000 · HHWater System Revenue			
9200 · Charges for Services			
9210 · Water Sales	43,145.22	45,830.00	275,000.00
9220 · Tap Fees	1,500.00	1,500.00	9,000.00
Total 9200 · Charges for Services	44,645.22	47,330.00	284,000.00
9230 · HHWS Miscellaneous Income			
9231 · Miscellaneous Income	35.00	30.00	200.00
Total 9230 · HHWS Miscellaneous Income	35.00	30.00	200.00
9250 · Investment Income			
9251 · Interest Income	2,923.14	250.00	1,500.00
Total 9250 · Investment Income	2,923.14	250.00	1,500.00
Total 9000 · HHWater System Revenue	47,603.36	47,610.00	285,700.00
Total Income	47,603.36	47,610.00	285,700.00
Expense			
62000 · EXPENSES-WATER SYSTEM FUND			
62150 · 2016 Bond Series Expenses			
62151 · 2016 Series Bond Interest	0.00	0.00	8,300.00
62152 · 2016 Bond Series Principal	0.00	0.00	100,000.00
Total 62150 · 2016 Bond Series Expenses	0.00	0.00	108,300.00
62200 · Administrative / Office			
62201 · Office Supplies	333.35	420.00	2,500.00
62206 · Software	39.98	1,090.00	6,500.00
62207 · Postage	1,073.54	670.00	4,000.00
62208 · Public Notice Publication	0.00	30.00	200.00
62210 · Travel Reimbursement	0.00	55.00	325.00
62212 · Bank Fees	5.00	30.00	200.00
62213 · Food & Beverage	0.00	85.00	525.00
Total 62200 · Administrative / Office	1,451.87	2,380.00	14,250.00
62350 · Chemicals			
62351 · Misc. Chemicals	829.18	430.00	2,600.00
Total 62350 · Chemicals	829.18	430.00	2,600.00
62400 · Maintenance & Repairs			
62402 · Repairs & Service Work	1,170.00	1,750.00	10,500.00
62403 · Buildings / Infrastructure	303.24	830.00	5,000.00
62405 · Material-pipe,pumps,meters	3,159.84	1,930.00	11,550.00
62407 · Generator Maint and Repairs	709.75	1,330.00	8,000.00
Total 62400 · Maintenance & Repairs	5,342.83	5,840.00	35,050.00
62500 · Professional Services			
62502 · Accounting/Audit Fees	1,240.00	880.00	5,250.00

	Oct - Nov 23	YTD Budget	Annual Budget
62503 · Attorneys Fees	725.00	180.00	1,050.00
62511 · Engineering Fees	0.00	180.00	1,050.00
62512 · Lab Fees	489.00	700.00	4,200.00
62513 · Contract Operator	5,000.00	5,834.00	35,000.00
Total 62500 · Professional Services	7,454.00	7,774.00	46,550.00
62600 · Utilities			
62601 · Electric	945.96	1,250.00	7,500.00
62604 · Telephone	0.00	170.00	1,000.00
62605 · Answering Service	111.91	0.00	0.00
Total 62600 · Utilities	1,057.87	1,420.00	8,500.00
62700 · Services & Charges			
62705 · Contract Mowing Expense	0.00	270.00	1,600.00
62712 · Tap Installation	550.00	500.00	3,000.00
62713 · Storage Facilities	0.00	0.00	500.00
62714 · Johnston East Well Water Usage	45.64	125.00	500.00
62715 · TCEQ	960.40	0.00	1,050.00
Total 62700 · Services & Charges	1,556.04	895.00	6,650.00
62800 · Membership Fees/Dues			
62807 · AWWA Membership	0.00	0.00	400.00
62806 · TRWA Membership	0.00	0.00	550.00
Total 62800 · Membership Fees/Dues	0.00	0.00	950.00
62900 · Capital Projects			
62901 · Water Tank Project	16,987.50		
Total 62900 · Capital Projects	16,987.50		
Total 62000 · EXPENSES-WATER SYSTEM FUND	34,679.29	18,739.00	222,850.00
Total Expense	34,679.29	18,739.00	222,850.00
Net Ordinary Income	12,924.07	28,871.00	62,850.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	0.00	62,000.00
Total 76020 · Transfers Out	0.00	0.00	62,000.00
Total 76001 · Interfund Transfers	0.00	0.00	62,000.00
Total Other Expense	0.00	0.00	62,000.00
Net Other Income	0.00	0.00	-62,000.00
Net Income	12,924.07	28,871.00	850.00

Solid Waste
Profit & Loss Budget Performance
 October through November 2023

9:54 AM
 12/12/2023
 Accrual Basis

	Oct - Nov 23	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9500 · Solid Waste Revenue			
9600 · Charges For Services			
9610 · SW Residential Collection	20,737.90	20,830.00	125,000.00
Total 9600 · Charges For Services	20,737.90	20,830.00	125,000.00
9650 · Franchise Fees			
9651 · Waste Services Franchise Fee	1,217.88	0.00	0.00
Total 9650 · Franchise Fees	1,217.88	0.00	0.00
9800 · Investment Income			
9801 · Interest Income	10.11	10.00	50.00
Total 9800 · Investment Income	10.11	10.00	50.00
Total 9500 · Solid Waste Revenue	21,965.89	20,840.00	125,050.00
Total Income	21,965.89	20,840.00	125,050.00
Expense			
63000 · EXPENSES - SOLID WASTE FUND			
63500 · Professional Services			
63513 · Waste Contractor Costs	24,357.63	16,500.00	99,000.00
63514 · Household Haz Waste Program	0.00	330.00	2,000.00
63515 · Haz Waste Spill Response Fund	0.00	330.00	2,000.00
63516 · Bulk Trash Pick-UP	0.00	420.00	2,500.00
63517 · Document Shredding	0.00	0.00	750.00
Total 63500 · Professional Services	24,357.63	17,580.00	106,250.00
Total 63000 · EXPENSES - SOLID WASTE FUND	24,357.63	17,580.00	106,250.00
Total Expense	24,357.63	17,580.00	106,250.00
Net Ordinary Income	-2,391.74	3,260.00	18,800.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	0.00	15,000.00
Total 76020 · Transfers Out	0.00	0.00	15,000.00
Total 76001 · Interfund Transfers	0.00	0.00	15,000.00
Total Other Expense	0.00	0.00	15,000.00
Net Other Income	0.00	0.00	-15,000.00
Net Income	-2,391.74	3,260.00	3,800.00

City of Highland Haven Utility Report Calendar Year 2023

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Collections:

Total Utility System	# of CC & eCheck	Percent of Payments	CC & eCheck Amt	# of ACH	Percent of Payments	ACH AMT	# of Cash / Check	Percent of Payments	Cash/Ck Amt	# of Payments	Amount Collected
January-23	94	26%	\$ 6,326	116	32%	\$ 7,920	151	42%	\$ 16,181	361	\$ 30,427
February-23	95	26%	\$ 7,340	117	32%	\$ 8,443	156	42%	\$ 12,870	368	\$ 28,652
March-23	101	26%	\$ 7,548	116	30%	\$ 8,094	171	44%	\$ 18,714	388	\$ 34,356
April-23	96	26%	\$ 6,890	121	33%	\$ 8,455	152	41%	\$ 13,448	369	\$ 28,794
May-23	98	26%	\$ 7,125	121	32%	\$ 8,535	156	42%	\$ 15,044	375	\$ 30,704
June-23	92	25%	\$ 6,603	121	32%	\$ 8,686	160	43%	\$ 18,179	373	\$ 33,467
July-23	98	26%	\$ 8,218	125	33%	\$ 8,841	159	42%	\$ 18,963	382	\$ 36,021
August-23	96	25%	\$ 7,650	127	33%	\$ 9,839	157	41%	\$ 20,070	380	\$ 37,558
September-23	95	27%	\$ 8,795	127	36%	\$ 9,725	135	38%	\$ 17,850	357	\$ 36,370
October-23	101	26%	\$ 8,202	125	32%	\$ 9,223	162	42%	\$ 20,073	388	\$ 37,498
November-23	104	28%	\$ 7,955	129	35%	\$ 9,194	139	37%	\$ 12,839	372	\$ 29,988
December-23		#DIV/0!			#DIV/0!		0	#DIV/0!	\$ -		
CAL YR 2023	1,070	26%	82,650	1,345	33%	96,955	1698	41%	\$ 184,231	4,113	363,835

Billing:

Total Utility System	# of Water Customers	# of Trash Customers	Total # Billed	# of Electronic Billing	Percent of Electronic Billing	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-23	402	348	435	76	17%	1,229,700	\$ 19,013	\$ 10,135	\$ 29,148
February-23	402	348	436	75	17%	1,042,600	\$ 17,996	\$ 10,135	\$ 28,130
March-23	404	350	438	75	17%	1,103,900	\$ 18,547	\$ 10,202	\$ 28,749
April-23	404	350	438	76	17%	1,266,200	\$ 19,324	\$ 10,202	\$ 29,526
May-23	404	350	438	75	17%	1,239,800	\$ 19,475	\$ 10,225	\$ 29,699
June-23	403	351	440	75	17%	1,636,500	\$ 21,470	\$ 10,253	\$ 31,722
July-23	405	351	440	75	17%	2,333,000	\$ 25,220	\$ 10,253	\$ 35,473
August-23	406	351	439	77	18%	2,684,300	\$ 26,896	\$ 10,253	\$ 37,148
September-23	407	351	440	78	18%	1,943,200	\$ 22,969	\$ 10,253	\$ 33,222
October-23	408	353	442	78	18%	1,449,000	\$ 20,304	\$ 10,298	\$ 30,602
November-23	408	353	440	78	18%	1,111,200	\$ 18,663	\$ 10,298	\$ 28,961
December-23					#DIV/0!				\$ -
CAL YR 2023	4,453	3,856	4,826	838	17%	17,039,400	\$ 229,877	\$ 112,503	342,380

TCEQ Permit: 665 water taps

City of Highland Haven Utility Report Calendar Year 2023

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Highland Haven	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-23	310	275	331	800,000	\$ 13,345	\$ 8,026	\$ 21,371
February-23	310	275	331	683,600	\$ 12,896	\$ 8,026	\$ 20,921
March-23	311	276	333	683,200	\$ 12,912	\$ 8,065	\$ 20,977
April-23	311	274	333	793,100	\$ 13,214	\$ 8,009	\$ 21,223
May-23	311	274	333	774,200	\$ 13,220	\$ 8,009	\$ 21,228
June-23	311	275	335	951,100	\$ 13,671	\$ 8,037	\$ 21,708
July-23	313	275	336	1,427,600	\$ 15,713	\$ 8,037	\$ 23,750
August-23	313	276	336	1,790,800	\$ 17,471	\$ 8,065	\$ 25,536
September-23	314	276	336	1,330,200	\$ 15,597	\$ 8,065	\$ 23,662
October-23	314	276	336	1,008,200	\$ 14,231	\$ 8,054	\$ 22,284
November-23	314	278	336	795,400	\$ 13,431	\$ 8,110	\$ 21,541
December-23							\$ -
CAL YR 2023	3,432	3,030	3,676	11,037,400	\$ 155,702	\$ 88,500	\$ 244,201

Shady Acres Rte 3	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-23	66	57	75	228,000	\$ 3,249	\$ 1,625	\$ 4,875
February-23	66	57	76	239,700	\$ 3,327	\$ 1,625	\$ 4,952
March-23	67	58	76	258,000	\$ 3,465	\$ 1,653	\$ 5,118
April-23	67	60	76	246,600	\$ 3,314	\$ 1,710	\$ 5,023
May-23	67	59	76	199,700	\$ 3,176	\$ 1,682	\$ 4,857
June-23	67	59	76	323,500	\$ 3,880	\$ 1,682	\$ 5,562
July-23	67	59	76	311,300	\$ 3,571	\$ 1,682	\$ 5,253
August-23	68	59	76	305,900	\$ 3,581	\$ 1,682	\$ 5,262
September-23	68	58	76	213,300	\$ 3,171	\$ 1,653	\$ 4,824
October-23	68	60	77	181,400	\$ 3,076	\$ 1,710	\$ 4,786
November-23	68	58	75	141,200	\$ 2,934	\$ 1,653	\$ 4,587
December-23							\$ -
CAL YR 2023	739	644	835	2,648,600	\$ 36,742	\$ 18,357	\$ 55,099

Nobles Rte 2	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-23	25	16	28	88,300	\$ 1,342	\$ 484	\$ 1,825
February-23	25	16	28	56,100	\$ 1,173	\$ 484	\$ 1,656
March-23	25	16	28	53,700	\$ 1,134	\$ 484	\$ 1,618
April-23	25	16	28	47,000	\$ 1,091	\$ 484	\$ 1,575
May-23	25	17	28	62,900	\$ 1,151	\$ 534	\$ 1,685
June-23	24	17	28	65,400	\$ 1,102	\$ 534	\$ 1,636
July-23	24	17	27	103,400	\$ 1,274	\$ 534	\$ 1,809
August-23	24	16	26	105,300	\$ 1,262	\$ 506	\$ 1,768
September-23	24	17	27	81,800	\$ 1,182	\$ 534	\$ 1,716
October-23	25	17	28	66,700	\$ 1,167	\$ 534	\$ 1,701
November-23	25	17	28	50,700	\$ 1,121	\$ 534	\$ 1,655
December-23							\$ -
CAL YR 2023	271	182	304	781,300	\$ 12,998	\$ 5,647	\$ 18,644

Camp Champions Rte 4	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-23	1	0	1	113,400	\$ 1,077	\$ -	\$ 1,077
February-23	1	0	1	63,200	\$ 600	\$ -	\$ 600
March-23	1	0	1	109,000	\$ 1,036	\$ -	\$ 1,036
April-23	1	0	1	179,500	\$ 1,705	\$ -	\$ 1,705
May-23	1	0	1	203,000	\$ 1,929	\$ -	\$ 1,929
June-23	1	0	1	296,500	\$ 2,817	\$ -	\$ 2,817
July-23	1	0	1	490,700	\$ 4,662	\$ -	\$ 4,662
August-23	1	0	1	482,300	\$ 4,582	\$ -	\$ 4,582
September-23	1	0	1	317,900	\$ 3,020	\$ -	\$ 3,020
October-23	1	0	1	192,700	\$ 1,831	\$ -	\$ 1,831
November-23	1	0	1	123,900	\$ 1,177	\$ -	\$ 1,177
December-23		0				\$ -	\$ -
CAL YR 2023	11	0	11	2,572,100	\$ 24,435	\$ -	\$ 24,435

Pumping:

Total Utility System	# of Gallons Billed	Gallons Pumped	# of Gallons Loss	Percent of Water Loss	Number of Acre Feet	Percent of CTGCD Permit	CAL YR 2022	% of Change
January-23	1,229,700	1,430,600	200,900	14.04%	4.39	6.30%	1,399,500	2.22%
February-23	1,042,600	1,194,700	152,100	12.73%	3.67	5.26%	1,490,800	-19.86%
March-23	1,103,900	1,217,600	113,700	9.34%	3.74	5.36%	1,410,300	-13.66%
April-23	1,266,200	1,392,700	126,500	9.08%	4.27	6.13%	2,507,800	-44.47%
May-23	1,239,800	1,343,700	103,900	7.73%	4.12	5.92%	2,596,100	-48.24%
June-23	1,636,500	1,775,900	139,400	7.85%	5.45	7.82%	2,981,000	-40.43%
July-23	2,333,000	2,487,700	154,700	6.22%	7.63	10.95%	3,128,800	-20.49%
August-23	2,684,300	2,867,900	183,600	6.40%	8.80	12.63%	3,972,600	-27.81%
September-23	1,943,200	2,157,400	214,200	9.93%	6.62	9.50%	2,280,600	-5.40%
October-23	1,449,000	1,640,100	191,100	11.65%	5.03	7.22%	2,640,700	-37.89%
November-23	1,111,200	1,301,200	190,000	14.60%	3.99	5.73%	2,112,000	-38.39%
December-23			-	#DIV/0!	-	0.00%	1,445,600	-100.00%
CAL YR 2023	17,039,400	18,809,500	1,770,100	9.41%	57.72	82.82%	27,965,800	-32.74%

Central Texas Groundwater Conservation District Permit: 82 Acre Feet = 26,719,782 gallons./2023 15% Mandatory Reduction - 69.7 Acre Feet = 22,711,814 (One acre-foot equals 325,851 gallons.)

Per CTGCD - As of January 1, 2023, has imposed a mandatory 15% decrease from the total annual permitted volume.

With this 15% reduction, we have 69.7 Acre feet = 22,711,814 gallons

Estimated Usage for November 2023 and December 2023, is based on three year average

Total Utility System	# of Gallons Billed	2023 Gallons Pumped	Acre Feet Pumped	# of Gallons Lost	Percent Pumped Water Lost	Percent of CTGCD Permit Pumped	2022 Gallons Pumped	% Change 2022 VS 2023 Pumped	Difference 2022 VS 2023 (gals) pumped
January-23	1,229,700	1,430,600	4.39	200,900	14.04%	6.30%	1,399,500	2.22%	31,100
February-23	1,042,600	1,194,700	3.67	152,100	12.73%	5.26%	1,490,800	-19.86%	(296,100)
March-23	1,103,900	1,217,600	3.74	113,700	9.34%	5.36%	1,410,300	-13.66%	(192,700)
April-23	1,266,200	1,392,700	4.27	126,500	9.08%	6.13%	2,507,800	-44.47%	(1,115,100)
May-23	1,239,800	1,343,700	4.12	103,900	7.73%	5.92%	2,596,100	-48.24%	(1,252,400)
June-23	1,636,500	1,775,900	5.45	139,400	7.85%	7.82%	2,981,000	-40.43%	(1,205,100)
July-23	2,333,000	2,487,700	7.63	154,700	6.22%	10.95%	3,128,800	-20.49%	(641,100)
August-23	2,684,300	2,867,900	8.80	183,600	6.40%	12.63%	3,972,600	-27.81%	(1,104,700)
September-23	1,943,200	2,157,400	6.62	214,200	9.93%	9.50%	2,280,600	-5.40%	(123,200)
October-23	1,449,000	1,640,100	5.03	191,100	11.65%	7.22%	2,640,700	-37.89%	(1,000,600)
November-23	1,111,200	1,301,200	3.99	190,000	14.60%	5.73%	2,112,000	-38.39%	(810,800)
December-23	1,170,025	1,334,550	4.10	164,525	12.33%	5.88%	1,445,600	-7.68%	(111,050)
CAL YR 2023	18,209,425	20,144,050	61.82	1,934,625	9.60%	88.69%	27,965,800	-27.97%	(7,821,750)

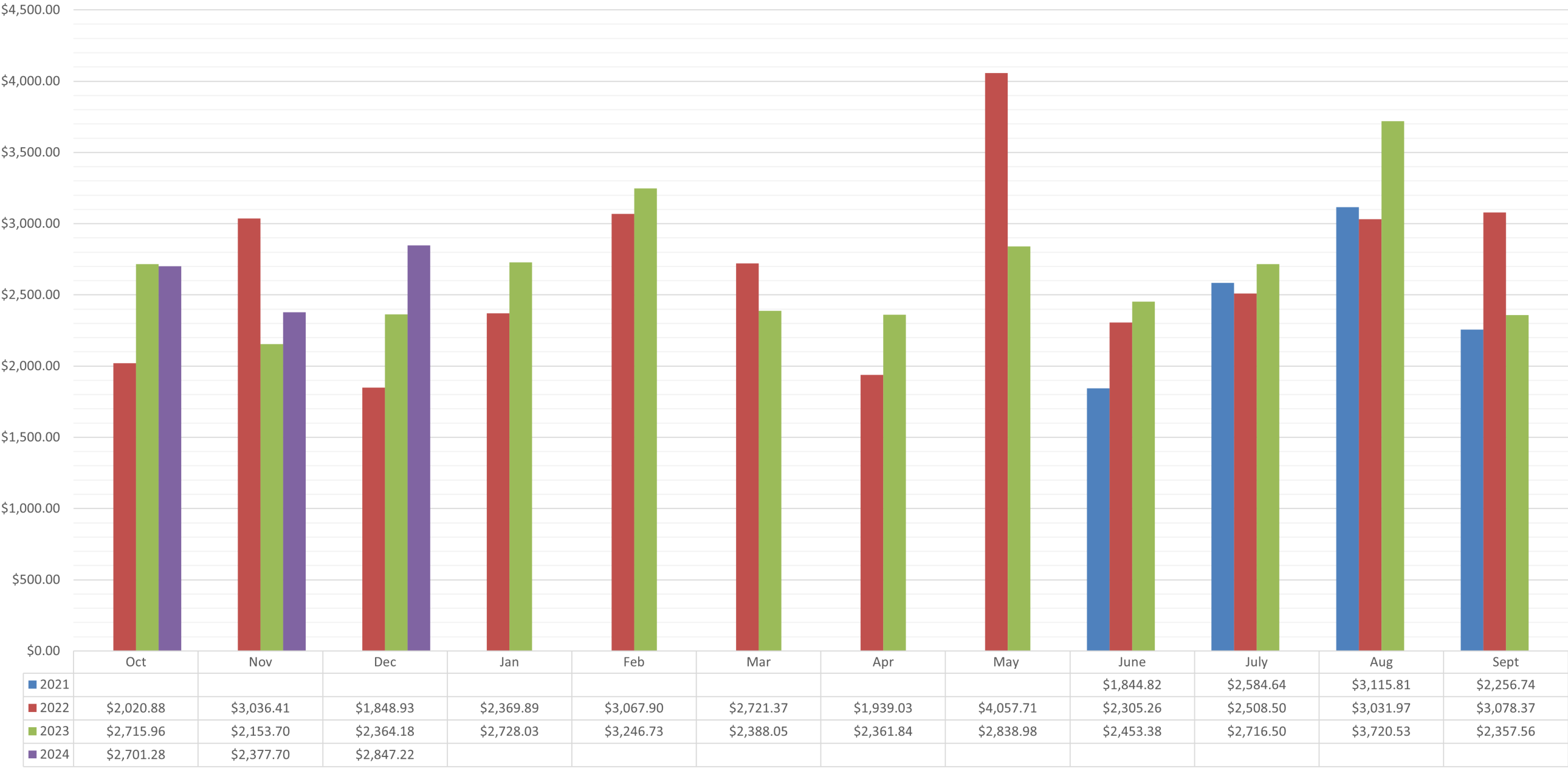
Central Texas Groundwater Conservation District Permit:

82 Acre Feet = 26,719,782 gals/2023 15% Mandatory Reduction 69.7 Acre Feet = 22,711,814 gals (One acre-foot equals 325,851 gallons.)

CTGWCD imposed 15% mandatory reduction on pumping permit as of January 1, 2023 due to Stage 4 Drought Status

City of Highland Haven Sales Tax

2021 2022 2023 2024





IMPORTANT DATES FOR CANDIDATES

CITY OF HIGHLAND HAVEN

GENERAL ELECTION - MAY 4, 2024

December 18, 2023	Deadline to Post Notice of Candidate Filing.
January 1, 2024	First day to file a ballot by mail.
January 17, 2024	First day to file for a Place on the General Election Ballot.
February 16, 2024	Last day to Order General election for May 4, 2024.
February 16, 2024	Last day to file for place on ballot as regular candidate.
February 20, 2024	Last day to file for place on ballot as write-in candidate.
April 4, 2024	Last Day to register to vote for May 4, 2024 election date.
April 22, 2024	First Day of Early Voting.
April 23, 2024	Last day to apply for a ballot by mail.(received not postmarked)
April 30, 2024	Last day of early voting by Personal Appearance.
May 4, 2024	Election DayPolls open 7am – 7pm

*****OATHS OF OFFICE FOR NEWLY ELECTED OFFICIALS*****