



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, September 19, 2023
TIME: 7:00 p.m.
PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
2. Pledge of Allegiance & Thought
3. Recognize Visitors
4. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)
5. Presentations, Announcements, Recognitions and Proclamations.
Informational only; no action to be taken.
 - Anthony Mills, Director of Education Services - Texas Municipal Retirement System (TMRS)

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
 - a. Meeting Minutes for September 5, 2023
 - b. August 2023 Financials
 - c. August 2023 Utility Report
 - d. September 23 Sales Tax Report
7. Discuss with Possible Action – Adoption of Human Resources Policy Manual
8. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss personnel matters – City Administrator and Texas Municipal Retirement System (TMRS).
 - a. Closed Session: Discuss personnel matters for the city administrator position.
 - b. Open Session: Reconvene into open session.
9. Discuss with Possible Action – City Administrator
10. Discuss with Possible Action - Texas Municipal Retirement System (TMRS).

DISCUSSION / INFORMATION ITEMS

11. Review Planning and Zoning Commission Recommendations to BOA
12. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for October 12, 2023.
13. Legislative Updates –
14. Drainage Issues –

15. Water Storage Tank Project Report
16. Review Water System –
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Pump Restrictions
 - c. Drought Contingency Plan
17. Review Solid Waste Services – Kelley
18. Discuss Technology/Communications Improvements
 - a. Community Center technology improvements
 - b. City Hall phone System
19. Mayor's Reports
 - a. CERT Training Thursday October 5, 2023 – November 16, 2023
 - b. Codification Project Update
 - c. Accounting Software Conversion Project

20. Aldermen Comments

Next regular meeting – Tuesday October 3, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: September 14, 2023

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON THURSDAY, SEPTEMBER 14, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).