



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, September 5, 2023
TIME: 7:00 p.m.
PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Bruce Robertson	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance & Thought
3. Recognize Visitors
4. Announcements, Proclamations or Recognition
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

 - a. Meeting Minutes for August 11, 2023
 - b. Meeting Minutes for August 15, 2023
 - c. August 2023 Sales Tax Report
7. Public Hearing Regarding Replat of Lot #'s 197 & 198 & .241 Acres in Sec 3, 102 Bluebird
 - a. Discuss with Possible Action – Replat of Lot #'s 197 & 198 & .241 Acres in Sec 3, 102 Bluebird
8. Discuss with Possible Action – Town Web email conversion.
9. Discuss with Possible Action – Capital Area Council of Government (CAPCOG) appointment of representative.
10. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss personnel matters – City Administrator
 - a. Closed Session: Discuss personnel matters for the city administrator position.
 - b. Open Session: Reconvene into open session.
11. Discussion with Possible Action - City Administrator position

DISCUSSION / INFORMATION ITEMS

12. Personnel -
 - a. Human Resources Policy Manual
13. Review Planning and Zoning Commission Recommendations to BOA
14. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for September 14, 2023.
15. Legislative Updates –
16. Drainage Issues –
17. Central Texas Groundwater public hearing, penalties and reporting requirements.
18. Review Water System –

- a. Maintenance and Operations Issues
 - b. Portable generator connections
 - c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Pump Restrictions
 - d. Drought Contingency Plan
19. Review Solid Waste Services – Kelley
20. Discuss Technology/Communications Improvements -
- a. Community Center technology improvements
21. Mayor's Reports
- a. Codification Project Update
 - b. Accounting Software Conversion Project
22. Aldermen Comments

Next regular meeting – Tuesday September 19, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: August 31, 2023

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THURSDAY, AUGUST 31, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).