



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

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**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, April 18, 2023

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Alderpersion Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Alderpersion Lorinda Peters	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Alderpersion Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Alderpersion Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance & Thought
3. Recognize Visitors
4. Announcements, Proclamations or Recognition
5. Public Comment

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

6. Consider Consent items:

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

  - a. Meeting Minutes for April 4, 2023
  - b. March 2023 Financials
  - c. March 2023 Utility Report
7. Discuss with Possible Action – City Administrator Position
8. Discuss with Possible Action – Granite Shoals Fire Contract

**DISCUSSION / INFORMATION ITEMS**

9. Personnel -
  - a. Human Resources Policy Manual
10. Discussion of upcoming May Election deadlines:
  - a. Early Voting April 24, 2023 – May 2, 2023
  - b. Election Date: May 6, 2023
11. Review Planning and Zoning Commission Recommendations to BOA
12. Review assignments for the Planning and Zoning Commission
  - a. Review of current Planning and Zoning assignments
  - b. The next P&Z meeting is scheduled for May 11<sup>th</sup>, 2023.
13. Legislative Updates –
14. Drainage Issues –
15. Review Water System –
  - a. Water Storage Tank Project
  - b. Variable Speed Distribution Pumps Improvements Project
  - c. Maintenance and Operations Issues
    - i. Replace Privacy Fence between Water Plant and 508 Highland
  - d. Portable generator connections
  - e. Central Texas Groundwater Conservation District

- i. Pumping Permit
    - ii. Drought Status – Stage 4
    - iii. 15% Mandatory Pump Restrictions
  - f. Drought Contingency Plan
  - g. Next CTGWCD meeting is April 27, 2023
- 16. Review Solid Waste Services – Kelley
  - a. Document Shredding April 21, 2023, 10:00 am
  - b. Burnet County 'BOPATE" Recycling event April 29, 9am-1pm, flyer is on our website.
- 17. Discuss Technology/Communications Improvements -
  - a. City Hall Phones
  - b. Community Center technology improvements
- 18. Mayor's Reports
  - a. Codification Project Update
  - b. Accounting Software Conversion Project

19. Aldermen Comments

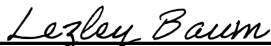
Next regular meeting – Tuesday May 2, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: April 14, 2023

#### CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THURSDAY, APRIL 14, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

  
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Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).