

CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, March 21, 2023
TIME: 7:00 p.m.
PLACE: Highland Haven Community Center

- | | | | |
|---|--------------------------|---------|--------------------------|
| 1. Open Meeting and Establish Quorum/Roll Call– Mayor | | | |
| Mayor Pro Tem Terry Nuss | <input type="checkbox"/> | Present | <input type="checkbox"/> |
| Alderperson Don Hagans | <input type="checkbox"/> | Present | <input type="checkbox"/> |
| Alderperson Lorinda Peters | <input type="checkbox"/> | Present | <input type="checkbox"/> |
| Alderperson Lynn Smith | <input type="checkbox"/> | Present | <input type="checkbox"/> |
| Alderperson Terry Smith | <input type="checkbox"/> | Present | <input type="checkbox"/> |

- 2. Pledge of Allegiance & Thought
- 3. Recognize Visitors
- 4. Announcements, Proclamations or Recognition
- 5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

- 6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
 - a. Meeting Minutes for March 7, 2023
 - b. February 2023 Financials
 - c. February 2023 Utility Report
 - d. Sales Tax Report February 2023
- 7. Discuss with Possible Action – Public Utility Commission Right-Of-Way Access Line Rates
- 8. Discuss with Possible Action – Resolution # 191 Tex Pool Authorized Signers
- 9. Discuss with Possible Action – Review and/or approval of FY 2022 city audit – Neffendorf & Blocker, P.C

DISCUSSION / INFORMATION ITEMS

- 10. Personnel -
 - a. Hiring process for City Administrator
 - b. Human Resources Policy Manual
- 11. Discussion of upcoming May Election deadlines:
 - a. Early Voting April 24, 2023 – May 2, 2023
 - b. Election Date: May 6, 2023
- 12. Review Planning and Zoning Commission Recommendations to BOA
- 13. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for April 13th, 2023.
- 14. Legislative Updates –
- 15. Drainage Issues –
- 16. Review Water System –
 - a. Hiring a Contract Water System Operator
 - b. Water Storage Tank Project
 - c. Variable Speed Distribution Pumps Improvements Project

- d. Maintenance and Operations Issues
 - i. Replace Privacy Fence between Water Plant and 508 Highland
- e. Portable generator connections
- f. Central Texas Groundwater Conservation District
 - i. CTGCD March 21, 2023, meeting
 - ii. Pumping Permit
 - iii. Drought Status – Stage 4
 - iv. 15% Mandatory Pump Restrictions
- g. Drought Contingency Plan
- 17. Review Solid Waste Services – Kelley
 - a. Document Shredding April 21, 2023, 10:00 am
- 18. Discuss Technology/Communications Improvements -
 - a. City Hall Phones
 - b. Community Center technology improvements
- 19. Mayor's Reports
 - a. Codification Project Update
 - b. Accounting Software Conversion Project
 - c. Complaints regarding Aquatic Plant Life
- 20. Aldermen Comments

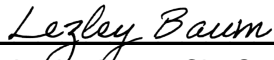
Next regular meeting – Tuesday April 4, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: March 16, 2023

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THURSDAY, MARCH 16, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).