



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

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**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, December 6, 2022

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Don Hagans	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lorinda Peters	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Lynn Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Aldersperson Terry Smith	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

2. Pledge of Allegiance & Thought - Mayor

3. Recognize Visitors - Mayor

4. Announcements, Proclamations or Recognition

5. Public Comment

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

6. Consider Consent items:

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Meeting Minutes for November 15, 2022
- b. Sales Tax Report November 2022

7. Discuss with Possible Action – Ordinance # 111 Noise Ordinance

8. Discuss with Possible Action – Meeting dates for January 2023

9. Discuss with Possible Action – Resolution # 347 account signers for Community National Bank.

10. Discuss with Possible Action – Resolution # 329 account signers for First United Bank.

**DISCUSSION / INFORMATION ITEMS**

11. Website changes/update - Peters

12. Personnel -

- a. Personnel Policy

13. Discussion of upcoming May Election deadlines:

- a. Candidate Filing Dates: January 18, 2023, through February 17, 2023
- b. Election Date: May 6, 2023
- c. Positions include 3 Alderman positions. Incumbents Lorinda Peters, Lynn Smith and Terry Smith.

14. Discuss possible mandatory water restrictions by Central Texas Groundwater District - Kelley

15. Review Planning and Zoning Commission Recommendations to BOA – Kelley

16. Review assignments for the Planning and Zoning Commission – Kelley

- a. Review of current Planning and Zoning assignments
- b. The next P&Z meeting is scheduled for December 8<sup>th</sup>, 2022.

17. Legislative Updates – Kelley

18. Drainage Issues – Kelley

19. Review Water System – Kelley

- a. Contract Water Operator
  - b. Water Tank Repair/Replacement
  - c. Maintenance and Operations Issues
  - d. Portable generator connections
  - e. Central Texas Groundwater Conservation District Permit
  - f. Drought Contingency Plan
20. Review Solid Waste Services - Kelley
21. Discuss Technology/Communications Improvements - Kelley
- a. City Hall Phones
  - b. Community Center technology improvements
22. Mayor's Reports
- a. Codification Project Update
  - b. Accounting Software Conversion Project
  - c. Drought conditions – Stage 4

23. Aldermen Comments

Next regular meeting – contingent on item #8, at 7:00 p.m., Highland Haven Community Center  
Adjournment.

Posted: November 29, 2022

**CERTIFICATION OF POSTING**

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON TUESDAY, NOVEMBER 29, 2022, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

*Lezley Baum*

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).