


City of Highland Haven
Adopted FY 22-23 Budget
August 16, 2022

"This budget will raise more total property taxes than last year's budget by \$37,092 or 16.02%, and of that amount, \$3,213, three thousand two hundred thirteen is tax revenue to be raised from new property added to the tax roll this year."

Pursuant to the Texas Local Government Code, Chapter 102, a copy of the adopted budget is available at the Highland Haven City Hall, 510 Highland Drive Ste A, Highland Haven, Texas 78654-8278 and on the City's website. Please contact the Mayor at 830-265-4366 with questions.



Olan Kelley, Mayor



Lezley Baum, City Secretary

**Fy 22-23 General Fund
Adopted Budget**

Highland Haven General Fund Operating				FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
			Beginning Balance	270,674	318,833	284,821
8000 General Fund Revenue						
	8100	Taxes				
	8110	Property Taxes Collected		203,548	211,406	249,535
	8140	Sales Tax		9,802	12,000	27,000
	Total	8100	Taxes	213,350	223,406	276,535
	8200	Franchise Fees				
	8210	Cable TV		6,865	6,900	6,900
	8220	Electrical		15,253	10,000	15,000
	8230	Telephone		346	250	250
	8240	Solid Waste				5,000
	Total	8200	Franchise Fees	22,464	17,150	27,150
	8300	Building Permits / Inspections				
	8310	Building Permit Fees		7,751	7,500	7,500
	8330	Inspection Fees		12,750	7,500	7,500
	8340	Clean up Deposit Fees		0	0	0
	Total	8300	Building Permits/ Inspections	20,501	15,000	15,000
	8500	Charges for Services				
	8510	Lot Mowing Program Fees		3,032	3,000	3,000
	8520	Copy, FAX & Phone Usage		64	20	20
	8530	Newsletter Copy Fee		175	250	250
	8540	Newsletter Postage Fee		403	350	350
	8550	Replat & Variances		800	1,000	1,000
	Total	8500	Charges for Services	4,474	4,620	4,620
	8600	Public Safety				
	8610	Burnet Child Safety		750		
	Total	8600	Public Safety	750	0	0
	8800	Donations & Contributions				
	8801	Donations		8,000	0	0
	8801	Sale of Assets				
	Total	8600	Donations & Contributions	8,000	0	0
	8900	Interest & Income From Investments				
	8910	Interest Income		625	1,000	1,000
	Total	8900	Interest & Investment Income	625	1,000	1,000
	Total 8100 · General Fund Revenue			270,163	261,176	324,305
General Fund Expense						
60000 · EXPENSES - GENERAL FUND						
	61100	Personnel Services				
	61101	Mayor Salary		9,587	20,000	20,000
	61102	Secretary Salary		35,827	46,093	50,242
	61103	Accounting / Utility Coordinator		28,715	36,558	48,069
	61104	Building Permit Officer		0	31,200	1
	61105	Temporary Employees		3,795	1,200	2,725
	61106	City Administrator				55,000
	61110	FICA Matching		5,040	10,331	13,467
	61111	Texas Workforce Commission		1,202	1,045	800
	61112	Direct Deposit Fees		94	100	100

**Fy 22-23 General Fund
Adopted Budget**

Highland Haven General Fund Operating				FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
	61113	Health Insurance			9,000	8,000
Total	61100	Personnel Services		84,260	155,527	198,404
	61200	Adminstrative & Office				
	61201	Office Supplies		2,266	2,000	2,500
	61202	Equipment Replacement		2,189	3,000	6,000
	61203	Newsletter Copy Charge		281	300	400
	61204	Newsletter Postage		553	450	600
	61205	Printing Binding Reproduction		379	1,000	1,000
	61206	Software		1,104	1,000	7,000
	61207	Postage		611	800	800
	61208	Public Notice Publication		1,131	1,500	2,000
	61209	Variances & Re-plats		378	1,000	1,000
	61210	Travel Reimbursement		186	100	500
	61211	Schools & Training		3,141	3,000	3,000
	61212	Recognition & Awards			250	250
	61213	Food & Beverage			250	250
Total	61200	Adminstrative & Office		12,219	14,650	25,300
	61300	Street Maintenance & Repair				
	61301	Contract Repair		0	5,000	5,000
	61302	Street Material & Supplies		8,175	6,000	6,000
Total	61300	Street Maintenance & Repair		8,175	11,000	11,000
	61400	Maintenance & Repair				
	61401	Equipment Repair & Maintenance		45	500	500
	61402	Buildings / Infastructure		7,371	6,500	6,500
Total	61400	Maintenance & Repair		7,416	7,000	7,000
	61500	Professional Services				
	61501	Judge Expense		1,200	1,200	1,200
	61502	Accounting / Audit Fees		12,095	15,000	6,000
	61503	Attorney Fees		6,694	5,000	5,000
	61504	Ordinance Codification		0	12,000	4,000
	61505	Burnet County Tax Appraisal Fee		3,170	3,000	3,000
	61506	Information Technology Support		2,465	3,000	4,200
	61507	Lobbying Expense		0	0	0
	61508	Burnet County Election Fee		1,524	4,000	4,500
	61509	Consultants		242	2,000	2,000
	61510	Web Site Hosting		1,315	1,000	1,000
	61511	Recruitment			0	1,000
	61520	Fund Accounting Software			15,000	0
Total	61500	Professional Services		28,705	61,200	31,900
	61600	Utilities				
	61601	Electric		995	1,000	1,000
	61602	Fax		69	100	0
	61603	Internet Service		860	2,000	0
	61604	Telephone		1,623	2,000	0
	61605	Communications		0	0	6,000
Total	61600	Utilities		3,547	5,100	7,000
	61700	Charges for Services				
	61701	Janitorial Service		290	600	600
	61702	Inspection Fees		6,100	3,000	5,000

**Fy 22-23 General Fund
Adopted Budget**

Highland Haven General Fund Operating				FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
	61703	Clean Up Deposit Fees		0	0	0
	61704	Flood Control Labor / Service		0	5,000	0
	61705	Contract Mowing		1,120	1,000	1,000
	61706	Landscaping		1,409	2,000	2,000
	61708	Buoy Maintenance		591	500	1,000
	61709	Lot Mowing Program Expense		1,100	3,000	3,000
	61710	Insurance		1,947	2,150	3,500
	61711	Notary Public Cert.		508	141	350
	61712	Treasurers Bond		0	300	300
Total	61700	Charges for Services		13,065	17,691	16,750
61800		Membership Fees / Dues				
	61801	Capcog		50	50	50
	61802	TX Colorado River Floodplain Coalition		0	0	0
	61803	Texas Municipal League		591	600	600
	61804	CAMPO			350	350
	61805	Texas Municipal Clerks Association				100
		Central Texas Water Coalition				0
Total	61800	Membership Fees / Dues		641	1,000	1,100
61900		Public Safety				
	61901	Security Camera		580	2,500	2,500
	61902	Granite Shoals VFD		82,500	85,000	85,000
	61903	Marble Falls EMS		12,751	13,134	13,527
	61904	Emergency Response Supplies		146	500	500
	61905	Emergency Management Program				5,000
Total	61900	Public Safety		95,977	101,134	106,527
Total	61900	EXPENSES - GENERAL FUND		254,004	374,302	404,981
	76000	Interfund Transfers				
	76020-3	Transfer To Solid Waste				
	76020-5	Transfers Out To Child Safety Fund		0	3,875	
	76020-4	Transfers Out To CIP General		0	80,000	26,000
	76020-4	Transfers Out To CIP Water		0		100,000
Total	76000	Interfund Transfers OUT				126,000
Total Expenses and Transfers OUT				254,004	378,177	530,981
	76010.2	Transfers In from HHWS Fund		20,000	30,000	62,000
	76010.3	Transfers In from Solid Waste Fund		12,000	15,000	15,000
Total	76000	Interfund Transfers IN		32,000	45,000	77,000
Total Revenues and Transfers In				302,163	306,176	401,305
		Difference Between Revenue, Trans In and Expenses		48,159	-68,126	-3,676
		Difference between Revenues and Expenses		48,159	-72,001	-129,676
		Difference between Revenues and Expenses plus Beginning Balance		318,833	246,831	155,145

**Fy 22-23 General Fund
Adopted Budget**

Highland Haven General Fund Operating				FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
Total Revenues, Transfers IN and Beginning Balance				572,837	625,009	686,126
Ending Balance				318,833	246,831	155,145
30% Ending Balance				76,201	112,291	121,494
50% Ending Balance				127,002	187,151	202,491

**FY 22-23 Water Fund
Adopted Budget**

Highland Haven Water Service			FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
		Beginning Balance	388,186	477,000	186,774
Water System Fund Revenues					
	9000	HH Water Fund Revenue			
	9200	Charges For Services			
		9210 Water Sales	227,295	234,114	250,000
		9220 Tap Fees	10,000	4,500	4,500
	Total	9200 Charges For Services	237,295	238,614	254,500
	9230	Miscellaneous Income			
		9231 Miscellaneous Income	346	200	200
	Total	9230 Miscellaneous Income	346	200	200
	9250	Interest & Income From Investments			
		9251 Interest Income	368	300	300
	Total	9250 Interest & Investment Income	368	300	300
	9900	Grant Funding			
		9910 CLREF Funding	54,885	0	0
	Total	9900 Grant Income	54,885	0	0
	Total	9000 HH Water Fund Revenue	292,893	239,114	255,000
Water System Fund Expenses					
	62000	HH Water Fund Expenditures			
	62150	2016 Bond Expenses			
		62151 Interest Expense	7038	12,240	10,249
		62152 Bond Principal	102,065	100,000	100,000
	Total	62150 2016 Bond Expenses	109,103	112,240	110,249
	62200	Administrative & Office			
		62201 Office Supplies	1,096	1,000	1,200
		62206 Software	3,088	3,000	6,000
		62207 Postage	2,477	3,000	3,000
		62208 Public Notice Publication	0	200	200
		62210 Travel Reimbursement	330	300	300
		62212 Bank Fees	185	200	200
		62213 Food & Beverage		500	500
	Total	62200 Administrative & Office	7,176	8,200	11,400
	62350	Chemicals			
		62351 Chemicals	1,836	1,500	2,100
	Total	62350 Chemicals	1,836	1,500	2,100
	62400	Maintenance & Repair			
		62402 Repairs & Service Work	15,140	10,000	10,000
		62403 Buildings / Infrastructure	830		
		62405 Material-pipe,pumps,meters	7,904	10,000	11,000
	Total	62400 Maintenance & Repair	23,874	20,000	21,000
	62500	Professional Services			
		62502 Accounting/Audit Fees			5,000
		62503 Attorney Fees	0	1,000	1,000
		62511 Engineering Fees	0	1,000	1,000
		62512 Lab Fees	1,143	4,000	4,000
		62513 Contract Operator	30,000	30,000	30,000
		61520 Fund Accounting Software		8,000	0
	Total	62500 Professional Services	31,143	44,000	41,000
	62600	Utilities			
		62601 Electric	4,833	6,000	6,480
		62604 Telephone	419	1,000	1,080
		62605 Answering Service	1,218	1,000	1,080

**FY 22-23 Water Fund
Adopted Budget**

Highland Haven Water Service			FY20-21 Actual	Adopted FY21-22 Budget	Adopted FY 22-23 Budget
Total	62600	Utilities	6,470	8,000	8,640
62700	Services & Charges				
	62705	Contract Mowing Expense	540	1,500	1,500
	62712	Tap Installation	2,475	2,000	2,000
	62713	62900 · Storage Facilities	384	400	475
	62714	Johnston East Well Water Usage	118	500	500
	62715	TCEQ	960	1,000	1,000
Total	62700	Services & Charges	4,477	5,400	5,475
Total 62000 · EXPENSES-WATER SYSTEM FUND			184,080	199,340	199,864
76000 · Interfund Transfers					
	76020-1	Transfers to General Fund	20,000	30,000	62,000
	76020-6	Transfer to Water CIP		300,000	50,000
Total Transfers OUT			20,000	330,000	112,000
Total Expenses and Transfers OUT			204,080	529,340	311,864
Total Revenues			292,893	239,114	255,000
Total Revenues and Beginning Balance			681,079	716,113	441,774
Total Expenses and Transfer Out minus Revenues			88,814	-290,226	-56,864
and Expenses plus Beginning			477,000	186,773	129,911
Ending Balance			477,000	186,773	129,911
30% Ending Balance			61,224	59,802	59,959
50% Ending Balance			102,040	99,670	99,932

**FY 22-23 Solid Waste Fund
Adopted Budget**

Highland Haven Solid Waste Services				FY 20-21 Actual	Adopted FY 21-22 Budget	Adopted FY 22-23 Budget
			Beginning Balance	24,939	41,794	48,035
9500 Solid Waste Revenue						
	9600	Charges For Services				
			9310 · SW Residential Collection	107,411	107,610	117,000
	Total	9600	Charges For Services	107,411	107,610	117,000
	9650	Franchise Fees				
		9651	Franchise Fees	4,127	5,381	
	Total	9650	Franchise Fees	4,127	5,381	0
	9700	Sales Tax				
		9721	Timely Filing Discount	0	0	0
		9722	Sales Tax Collected	0	0	0
	Total	9700	Sales Tax	0	0	0
	9800	Interest & Income From Investments				
		9801	Interest Income	25	50	50
	Total	9800	Interest & Investment Income	25	50	50
	Total	9500	Solid Waste Revenue	111,563	113,041	117,050
Expense						
	63000	Solid Waste Expenditures				
	63500	Professional Services				
		63502	Accounting / Audit Fees	0	1,000	0
		63513	Waste Contractor Costs	82,708	83,400	93,000
		63514	Household Haz. Waste Program	0	500	2,000
		63515	Haz. Waste Response Fund	0	2,400	2,400
		63516	Bulk Trash Pick-up		2,500	2,500
		63517	Document Shredding			750
		63520	Fund Accounting Software		2,000	0
	Total	63000	Solid Waste Expenditures	82,708	91,800	100,650
	63700	Taxes & Fees				
			63830 · Sales Tax Paid	0	0	0
	Total No Longer used			0	0	0
	Total	63000	EXPENSES - SOLID WASTE FUND	82,708	91,800	100,650
76000 · Interfund Transfers						
		76020	Transfers Out to General Fund	12,000	15,000	15,000
		76020	76020 · Transfers Out to Water CIP			30,000
	Total Expenses and Transfers OUT			94,708	106,800	145,650
	Total Revenues			111,563	113,041	117,050
	Total Revenues and Beginning Balance			136,502	154,835	165,085

**FY 22-23 Solid Waste Fund
Adopted Budget**

Highland Haven Solid Waste Services				FY 20-21 Actual	Adopted FY 21-22 Budget	Adopted FY 22-23 Budget
			Difference between Revenues and Expenses & Trans Out	28,855	6,241	-28,600
			Difference between Revenues and Expenses plus Beginning Balance	41,794	48,035	19,435
			Ending Balance	41,794	48,035	19,435
			30% Ending Balance	28,413	32,040	43,695
			50% Ending Balance	47,354	53,400	72,825

**FY 22-23 General Fund Capital Improvement
Adopted Budget**

Highland Haven General Fund Capital Improvement			Adopted FY 21-22 Budget	Adopted FY 22-23 Budget
		Beginning Balance	0	80,000
Expense				
61000	General Capital Improvement Fund Expenses			
61900	General Capital Improvement			
	61901	Infrastructure Improvements	80,000	
	61902	Drainage	0	90,000
	61903	City Hall Improvements	0	30,000
	xxx	Project	0	0
	xxx	Project	0	0
	xxx	Project	0	0
Total	61000	General Capital Improvement	80,000	120,000
Total 63000 · EXPENSES - General Capital Improvement			80,000	120,000
76000 Interfund Transfers				
	76020	Transfers Out	0	0
Total Expenses and Transfers OUT			80,000	120,000
	76010.1	Transfers In from General Fund	80,000	40,000
Total	76000 Interfund Transfers IN		80,000	40,000
Total Revenues Transfer In and Beginning Balance			80,000	120,000
		Difference between Revenues and Expenses	0	0
		Difference between Revenues and Expenses plus Beginning Balance	0	0
		Ending Balance	0	0
		30% Ending Balance	0	0
		50% Ending Balance	0	0

**FY 22-23 Child Safety Fund
Adopted Budget**

Highland Haven Child Safety Fund			Adopted FY 21-22 Budget	Adopted FY 22-23 Budget
		Beginning Balance	0	4,575
8600	Child Safety Fund			
8600	Burnet Child Safety			
	8610	Burnet Child Safety	700	700
Total	8600	Burnet Child Safety	700	700
Total	8600	Child Safety Fund Revenues	700	700
Expense				
61000	Child Safety Fund Expenses			
	61900	Child Safety		
	61901	Burnet Child Safety	700	700
Total	61000	Child Safety	700	700
Total 63000 · EXPENSES - Child Safety Fund			700	700
76000 Interfund Transfers				
	76020	Transfers Out To Child Safety Fund	0	0
Total Expenses and Transfers OUT			700	700
	76010.1	Transfers In from General Fund	3,875	
Total	76000	Interfund Transfers IN	3,875	0
Total Revenues Transfer In and Beginning Balance			4,575	5,275
Difference Between Revenue & Expenses			0	0
Difference Between Revenue & Expenses Plus Beg Balance			3,875	4,575
Ending Balance			3,875	4,575
30% Ending Balance			210	210
50% Ending Balance			350	350

**FY 22-23 Water Fund Capital Improvement
Adopted Budget**

Highland Haven Water Fund Capital Improvement				Adopted FY 21-22 Budget	Adopted FY 22-23 Budget	
			Beginning Balance	0	300,000	
Expense						
	61000	Water Capital Improvement Fund Expenses				
	61900	Water Capital Improvement				
	61901	Water Infrastructure Improvement			300,000	
	61902	100,000 Gallon Water Tank			0	175,000
	61903	Engineering Water Tank			0	8,325
	61904	Engineering Water System Design			0	16,625
	61905	Water Tank Buildout				170,000
	61906	Booster Pump Modifications			0	30,000
	61907	Engineering Booster Pump Modifications				5,050
	61908	Well # 6 Buildout			0	75,000
	Total	61000	Water Capital Improvement	300,000	480,000	
	Total	63000	EXPENSES - General Capital Improvement	300,000	480,000	
	76000	Interfund Transfers				
	76020	Transfers Out			0	0
	Total	Expenses and Transfers OUT			300,000	480,000
	76010.2	Transfers In from General Fund				100,000
	76010.2	Transfers In from Solid Waste				30,000
	76010.2	Transfers In from Water Fund			300,000	50,000
	Total	76000	Interfund Transfers IN	300,000	180,000	
	Total Revenues Transfer In and Beginning Balance			300,000	480,000	
	Difference Between Revenue and Expenses			0	0	
	Difference Between Revenue and Expenses Plus Beg Balance			300,000	380,000	
	Ending Balance			0	0	
	30% Ending Balance			0	0	
	50% Ending Balance			0	0	