



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

---

**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, June 21, 2022

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

1. Open Meeting and Establish Quorum– Mayor
2. Pledge of Allegiance & Thought - Mayor
3. Recognize Visitors - Mayor
4. Announcements, Proclamations or Recognition
  - Deputy Kyle Schulze
  - William Fowler
  - Debbie Dahlstrom
5. Public Comment  
*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

6. Consider Consent items:  
*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*
  - a. Meeting Minutes for June 7, 2022 – Kelley
  - b. May 2022 Utility Report
  - c. May 2022 Financial Report
  - d. Sales Tax Report
7. Discuss with Possible Action – Adjusting Mayor salary budgeted amount in 2022 FY budget  
Discuss with Possible Action – Planning and Zoning Commission Recommendation Bruce Robertson as Chairman.

**DISCUSSION / INFORMATION ITEMS**

8. Friends of Highland Haven Facebook page (non-city social media)
9. Personnel -
  - a. Personnel Policy
    - i. Discuss revisions to personnel policies.
10. FY22-23 Budget Planning Workshop
  - a. Review each fund
    - i. General Fund
      - a. Burnet Central Appraisal District Preliminary Property Taxable Value
      - b. Staffing Costs
        - i. 9% cost of living increase
        - ii. City administrator
      - c. Tablets for Board and P&Z meetings
      - d. Fire Protection Contract
      - e. Appropriation of funds from sale of Eagle lots
    - ii. Water Fund
      - a. Rate Survey
    - iii. Solid Waste Fund
    - iv. Capital Improvements
      - General Fund

- City Hall Project
  - Street Projects
  - Drainage Projects
  - Water Fund
    - Tank Estimate
    - Water Plant electrical upgrades
11. Review Planning and Zoning Commission Recommendations to BOA – Kelley
    - a. Proposed Ordinance #111, Noise Ordinance, under review by City Attorney
  12. Review assignments for the Planning and Zoning Commission – Kelley
    - a. The next P&Z meeting is scheduled for July 14<sup>th</sup>, 2022.
  13. Drainage Issues - Kelley
  14. Review Water System – Kelley
    - a. Maintenance and Operations Issues
    - b. Portable generator connections
    - c. Central Texas Groundwater Conservation District Permit
    - d. Drought Contingency Plan
  15. Review Solid Waste Services
  16. Discuss Technology/Communications Improvements
    - a. City Hall Phones
    - b. Community Center technology improvements
  17. Mayor's Reports
    - a. Street Maintenance
    - b. Codification Project Update
    - c. Emergency Management Planning Project – City & HHWS
    - d. LCRA/PEC City Hall Grant – new sign for building
    - e. Drought conditions – Stage 4
    - f. Recent car burglaries
    - g. Brush piles / Fire hazards
    - h. Legislative Update
  18. Aldermen Comments

Next regular meeting – June 21, 2022, at 7:00 p.m., Highland Haven Community Center  
Adjournment.

Posted: June 15, 2022.

### CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON WEDNESDAY, JUNE 15, 2022, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

*Lezley Baum*

Lezley Baum  
City Secretary

**THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).**