

DOCUMENT SHREDDING

The *City of Highland Haven* is sponsoring a document shredding event for the residents of Highland Haven, Nobles and Shady Acres only.

Date: Friday April 22, 2022

Time: 10am to 12 noon

Location: Blackbird Drive
(Behind City Hall)

Cost: \$10.00 per car for up to eight (8) boxes
(cash or check only)

Documents must be in cardboard boxes, plastic bags or paper containers no larger than 24" X 18" X 8" and weigh less than 50 lbs.

Paper documents are the only items that may be shredded. **Do Not** include 3-ring binders, hanging files, batteries, chemicals, or metal folders. Staples and paperclips are OK to be shredded.

This will be a drive-thru process. Please remain in your vehicle and allow the volunteers to remove your containers for shredding.

