



**CITY OF HIGHLAND HAVEN**  
510-A Highland Drive  
Highland Haven, Texas 78654-8269  
Phone: 830-265-4366 Fax: 512-366-9721

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**Solid Waste and Recycling Services  
Application and Agreement**

Service Address: \_\_\_\_\_ Start Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Billing Address: City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Co-Applicant's Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Check if applicant is the Property Owner

Check if applicant is the Renter

**Required for Rental Properties**

Property Owners Name: \_\_\_\_\_

Property Owner's Mailing Address: \_\_\_\_\_

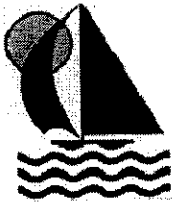
Property Owner's Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Property Owner's Email Address: \_\_\_\_\_

**Request for additional Poly Cart:**

One 95-gallon poly cart for solid waste and one 95-gallon poly cart for recycling is included in the basic service plan.

Please check this box if an additional poly cart is requested. One additional 95-gallon poly cart is available, for an additional monthly fee, see Highland Haven Solid Waste Services Fee Schedule.



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**Service Agreement Terms:**

1. Customer will place their solid waste and recycle poly carts not more than 3 feet from the curb or edge of street for pickup by 7am on pickup day. Poly carts must be separated by at least 5 feet to allow for the proper operation of service trucks. Service pickup will occur between 7AM and 7PM on service pickup day. Poly carts must be placed away from mail boxes and any other obstruction affecting service access.
2. The weight of the poly cart and its contents shall not exceed 175lbs.
3. Any poly cart that is lost or damaged due to improper use or abuse by Customer will be replaced for a fee of \$100.00.
4. Recycle materials in the recycle poly cart must follow the current approved list of recyclable materials
5. Any items or bags outside of the poly cart will not be collected by the service provider.
6. Normal pickup day will be Thursday for solid waste and every other Thursday for recycling unless the pickup day falls on a holiday (Thanksgiving Day, Christmas Day, and New Year's Day). Then pickup day will be the next business day.
7. Payments are for services in advance and amounts will be detailed on a monthly mailed billing statement. Fees are based on the Highland Haven Solid Waste and Recycling Services Fee Schedule which may be modified from time to time. Late fees will be applied to any Payment not received by the 15<sup>th</sup> of each month.
8. Tree branches from customer's property hanging over the street limiting access for solid waste truck service must be trimmed back to a height of at least 15 feet.
9. Applicant understands that pursuant to Texas Utilities Code, Chapter 182 that the City may not disclose a customer's personal information (individual's address, telephone number and driver's license number) if applicant indicates below that applicant wants this information to be confidential. Please understand that there are some exceptions to this confidentiality as provided by law. Please check the appropriate box below.

I request that my personal information maintained by the City of Highland Haven collected on this application be kept confidential under Texas Utilities Code, Chapter 182.

I do not request that my personal information maintained by the City of Highland Haven collected on this application be kept confidential under Texas Utilities Code, Chapter 182.

10. Applicant understands that there may be a need for the City to communicate service notification information pertaining to the pickup of solid waste and/or recycle service, such as equipment problems, weather delays, road closures or other items that may affect service. The City will provide notification of such problems via email or other communication means as available.

I allow the City to send me service notifications to me via the email addresses listed on this application



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11. Customer must have street address identification for their home that is visible from the street. This will be used for proper service location identification. This is also critical for Sheriff, Fire and EMS emergency response.
12. Service users shall not place Hazardous, Non-Recyclable or Unacceptable Waste in the poly carts. Any inappropriate materials that create additional processing and cleanup expenses for Waste Management or the recycling center will be passed on to the City. The City will pass on all such costs to the customer plus a \$250 handling charge. Hazardous Waste items should be properly disposed by using services provided by Burnet County during their annual Household Hazardous Waste Program, usually every October.

If the customer fails to comply with the terms of this service agreement, the City of Highland Haven terminate solid waste and recycle service. Any expenses and outstanding balances shall be the responsibility of the Customer.

Check if you are a current Highland Haven Water System Customer

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Attached**

Fee Schedule

Solid Waste Conversion Form

Currently (2019) Approved Recyclable Materials Listing

# City of Highland Haven Solid Waste Services

## Recyclable Materials List

(Revised: 2/28/2019)

**\*RECYCLABLES** must be dry, loose (not bagged) and include **ONLY** the following:

Aluminum cans - empty	Newspaper
PET bottles with the symbol #1 – with screw tops only - empty	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.) – empty	Magazines, glossy inserts and pamphlets
Plastic containers with symbols #3-#7 – empty (no expanded polystyrene)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
Steel and tin cans – empty	Uncoated printing, writing and office paper
Phone books	Old corrugated containers/cardboard (uncoated)
Plastic containers with symbols #3, #4, #5, and – empty (no expanded polystyrene)	Glass food and beverage containers – brown, clear, or green - empty
Aseptic containers	Cartons

**NON-RECYCLABLES** include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Mirrors	Window or auto glass
Light bulbs	Coated cardboard
Porcelain and ceramics	Plastics unnumbered
Expanded polystyrene	Coat hangers
Glass and metal cookware/bakeware	Household appliances and electronics
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, paper cups, and plastic utensils
Any Recyclable materials or pieces of Recyclables less than 4" in size in any dimension	Propane tanks, batteries, paint, tires, chemicals

**\*This list is subject to change based on materials accepted by the recycling center.**



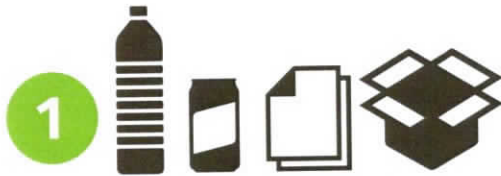
# City of Highland Haven Recycling Service

Recycling is collected every other week on Thursday.

Regular trash is collected weekly on Thursday.

Observed holidays include: Thanksgiving and Christmas. There will be no collection on these days.

Please follow these basic rules when recycling:



1 Recycle all empty glass, plastic bottles, cans, paper and cardboard.



2 Keep foods and liquids out of the recycling.



3 No loose plastic bags and bagged recyclables.

## 2019-2020 Recycling Collection Schedule

Recycle Collection Day

Holiday. Collection will be the following day.

### April 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2019

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### July 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October 2019

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### November 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

### March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				