

**CITY OF HIGHLAND HAVEN
ORDINANCE # 097
MARCH 19, 2019**

AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS, AMENDING THE BUDGET FOR FISCAL YEAR 2018-2019 AUTHORIZING THE APPROPRIATION OF FUNDS TO PROVIDE RESIDENTIAL SOLID WASTE SERVICES FOR THE CITY OF HIGHLAND HAVEN, SHADY ACRES AND NOBLES, INSTRUCTING THE CITY SECRETARY TO MAKE SAID AMENDMENT TO THE 2018-2019 BUDGET AND TO POST THIS BUDGET AMENDMENT ORDINANCE TO MAKE IT AVAILABLE TO THE PUBLIC FOR REVIEW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Highland Haven ("City"), Texas is "Type A" General Law municipality located in Burnet County, Texas organized under the laws of the State of Texas;

WHEREAS, the TEXAS LOCAL GOVERNMENT CODE, Chapter 102, requires the City to prepare and adopt a budget annually;

WHEREAS, the TEXAS LOCAL GOVERNMENT CODE, Chapter 102, Sec. 102.010, allows a governing body of a municipality to make changes to the budget for municipal purposes;

WHEREAS, the City adopted the fiscal year 2018-2019 budget on September 26, 2018 by a record vote of the Board of Alderman ("Board");

WHEREAS, the property owners and residents have requested via public meetings and a survey that the City should assume the responsibility of providing residential solid waste services for the City of Highland Haven, Shady Acres sub-division and Nobles sub-division;

WHEREAS, a residential solid waste services program managed by the City will create efficiencies and cost savings for property owners and residents,

WHEREAS, the City of Highland Haven will establish a new budget program that will collect fees and required State taxes from all property owners and residents who signed up for these services;

WHEREAS, the City will administer a contract for residential solid waste collection services beginning April 2019;

NOW THEREFORE BE IT ORDAINED THAT THE BOARD OF ADLERMAN OF THE CITY OF HIGHLAND HAVEN TEXAS:

SECTION 1. BUDGET AMENDMENT

The City of Highland Haven fiscal year 2018-2019 budget is hereby amended as follows:

| <u>Establish a New Fund</u> | <u>Revenues</u> | <u>Expenses</u> |
|-----------------------------|-----------------|-----------------|
| Solid Waste Services | \$37,904 | \$36,014 |

CITY OF HIGHLAND HAVEN
ORDINANCE # 097
MARCH 19, 2019

SECTION 2. CITY SECRETARY FILING

The City Secretary is hereby directed to file a copy of this budget amendment ordinance as required by state law and post it for public review.

SECTION 3. PUBLIC PURPOSE/NECESSITY

This budget amendment will establish a new program and fund administered by the City of Highland Haven. This program will provide residential solid waste services to property owners and residents of the City of Highland Haven, Shady Acres sub-division and Nobles sub-division who sign up for such services.

Property Owners and residents requested the assistance of the City to establish a curbside residential waste program to stabilize costs, initiate a curbside recycling program and reduce truck traffic by having one residential solid waste services contractor servicing their community. The City developed a Request for Proposal (RFP) and selected a panel of residents to review the proposals received and make a recommendation to the Board of Alderman for a single contractor to provide exclusive residential solid waste services in the City of Highland Haven. This contractor will also provide non-exclusive service in the Shady Acres sub-division and Nobles sub-division since they do not lie within the City Limits of Highland Haven; therefore, the City cannot enforce an exclusive agreement for those areas.

SECTION 4. EFFECTIVE DATE

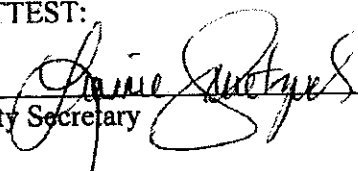
This amendment of the City of Highland Haven fiscal year 2018-2019 budget shall take effect immediately upon passage by the Board.

PASSED AND APPROVED BY THE CITY OF HIGHLAND HAVEN BOARD OF ALDERMAN BY VOTE, THIS 19th DAY OF MARCH, 2019.



Mayor

ATTEST:



City Secretary

APPROVED AS TO FORM:



City Attorney

Ordinance # 097
 Highland Haven Solid Waste Services Fees
 Effective April 1, 2019

| FEES | Rates | Notes |
|---|-----------------|--|
| Monthly Residential Waste Services Fee | \$25 | Service includes one 95 gal wheeled poly cart for landfill waste and one 95 gal wheeled poly cart for recycling waste. Weekly landfill pickup (Thursday) and twice monthly recycle pickup. |
| State Sales Tax | 6.25% | Required Texas Sales Tax based on services billed monthly |
| Additional poly cart | \$10 | Monthly fee |
| Replacement Polycart | \$100 | Replacement cost in the event of loss or damage by customer. There is no charge to replace worn Polycarts due to normal use. |
| Service Activation Fee | \$50 | Non-refundable fee to establish Monthly Residential Service for accounts opened after May 2, 2019 |
| Late Payment Fee | \$10 or 10% | Late Fee is applied to any bill not paid by the 15th of the month |
| Service Termination Fee | \$50 | Service Termination Fee for any unpaid account (30 days late) |
| Return Check Fee | \$35 | |
| Unusual Accumulation Collection Fee | Cost plus \$50 | Fee for servicing poly cart at unpaid account address or special trash services requested by customer (cost per pickup) |
| Hazardous, Non-recyclable or Unacceptable Waste Cleanup Fee | Cost plus \$250 | Fees associated with actual cleanup costs passed on from solid waste service provider to the City for cleanup of any Hazardous, Non-recyclable or Unacceptable Waste disposed of in solid waste/recycling poly carts and associated spillage plus \$250. |
| Highland Haven Solid Waste Services Policies | | |
| * Property Owner is responsible for any outstanding solid waste services fees for a rental home | | |

Highland Haven Solid Waste Services Budget April 1 - September 30, 2019

| Highland Haven Solid Waste Services Budget | FY 18-19 6 Months |
|--|----------------------|
| Beginning Balance | \$0 |
| Revenue | |
| Residential Services Fee | \$34,800 |
| Franchise Fee | \$1,379 |
| Sales Tax Collected | \$1,724 |
| Total SWS Income | \$37,904 |
| SWS Income and Beginning Balance | \$37,904 |
| Operating Expenses | |
| Contract Operator | \$27,589 |
| State Sales Tax | \$1,724 |
| Attorney Fees | \$500 |
| Accounting Fees | \$600 |
| Operating Expenses | \$30,414 |
| Office & Admin Expenses | |
| RVS Software | \$500 |
| Total Office & Admin Expenses | \$500 |
| Total SWS Expense | \$30,914 |
| Transfer to HH Budget for Admin Support | \$5,100 |
| Total Expenses and Transfer | \$36,014 |