

## CITY OF HIGHLAND HAVEN

### RESOLUTION #285

March 18, 2014

Establish a road committee to make recommendations to the Mayor and Board of Aldermen regarding road maintenance.

**Whereas**, the City of Highland Haven has an annual road budget and,

**Whereas**, the city has an Interlocal agreement with Burnet County renewed annually for street chip and sealing and

**BE IT THEREFORE RESOLVED**, that the Board of Aldermen of the City of Highland Haven, Texas, establishes a road committee whose composition and charter are as follows:

1. The Road Committee shall consist of five members.
2. Each Alderman shall appoint one road committee member to serve concurrent with the term of office of the appointing Alderman.
3. The road committee shall appoint a chairman, vice chairman and secretary.
4. The road committee shall adhere to the Texas open meetings and open records laws. Agenda shall be posted and minutes kept for every meeting per the applicable open meetings and open records laws. Approved minutes, showing the voting results, will be filed with the City Secretary after each meeting.
5. Open positions on the committee may be appointed by the applicable alderman to serve the remainder of the concurrent alderman's term.
6. A quorum of three committee members shall be present to conduct committee business.
7. Committee meetings shall be held at City Hall.
8. The committee shall evaluate city road conditions and provide a recommendation for annual road maintenance by March 31 of each year. The Mayor and Board of Aldermen may use this information for current fiscal year road maintenance and for input to the following fiscal year budget. These recommendations are non-binding and may be accepted or rejected wholly or in part by the Mayor and Board of Aldermen.
9. The Road Committee may offer recommendations to the Mayor and Board of Aldermen from time to time regarding road maintenance.
10. The Mayor as the chief executive, financial and administrative officer of the city per Local Government Code administers maintenance of roads including applicable maintenance contracting per policy set by the Board of Aldermen.
11. This resolution shall remain in effect for one year. It may then be renewed by the Board of Aldermen for an additional period or allowed to lapse.

**PASSED AND APPROVED** on the *18th* day of *March 2014* during a scheduled meeting by the Board of Aldermen of the City of Highland Haven, Texas.

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Peter E. Freehill, Mayor

ATTEST:

seal

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Dana Turner, City Secretary