

**Update Form**

**To update your contact information, please take time to complete this information sheet and drop it by City Hall.**

**PLEASE PRINT**

DATE \_\_\_\_\_

RESIDENT or

OWNER'S NAME \_\_\_\_\_, \_\_\_\_\_ / \_\_\_\_\_

(LAST)

(FIRST)

(SPOUSE)

HIGHLAND HAVEN ADDRESS or LOT# \_\_\_\_\_

PHONE: LOCAL \_\_\_\_\_ CELL \_\_\_\_\_

EMAIL: \_\_\_\_\_

FULL TIME RESIDENT? YES \_\_\_\_\_ NO \_\_\_\_\_

**MAILING ADDRESS IF NOT FULL-TIME RESIDENT:**

\_\_\_\_\_  
STREET OR POST OFFICE BOX

\_\_\_\_\_  
CITY, STATE & ZIP CODE

\_\_\_\_\_  
AREA CODE & TELEPHONE NUMBER

For office use only:

Rcode: \_\_\_\_\_

Database Updated: \_\_\_\_\_

Email Updated: \_\_\_\_\_